



October 13, 2022

ARMEN'S BARRELS LLC
10 MCCOY LANE
WASHINGTON PA 15301-3176

RE: LID No. 107770
License No. R17852
File/Job No. 998476

Dear Licensee:

This office is in receipt of your Amendment for an Off-Premises Catering Permit for the 2023 calendar year.

All requests for a catering permit must be submitted on PLCB+.

The application is available on the following web site:

<https://plcbplus.pa.gov/pub/Login.aspx>

Any questions should be directed to the email listed below.

The following conditions apply for your catering permits:

- Your PLCB license must be in an active status when each event/function is held;
- You are permitted to hold an unlimited number of functions in a calendar year;
- Each event/function shall last no longer than 1 day;
- Each event function must end by midnight;
- For functions on New Year's Eve, the event may extend until 2:00 a.m. on January 1, 2024;
- To apply for the first event/function for calendar year 2023 please go to the Existing Licenses section on the Main Menu Page, select Apply for Events/Functions and choose Catering Event/Function";
- After the first event/function has been approved, you must access the Manage Events section to apply for additional events throughout the year (failure to keep your events tracked properly could subject you to a citation);
- You must enter complete information for each event/function at least 14 days prior to the event being held;
- If you enter the information for an event less than 14 days but at least seven (7) days prior to the event, your will be charged a \$100.00 late filing fee;
- If information is entered for an event within six (6) days of an event, the information will be rejected;
- If you have applied for an event and were subject to the late filing fee and you subsequently change the event date to a future date where you would not be subject to the late filing fee, your account will receive a credit of the late filing fee that can be used for future permits that fall within the guidelines listed above. **Please note that at no time will refunds be issued for any pending credits on your account.**
- Off-Premises Catering functions must be held on otherwise unlicensed premises;

- Malt/brewed beverages and/or alcohol may only be sold during days and hours you are permitted to serve alcoholic beverages in your main establishment (must hold a Sunday sales permit for events that are held on a Sunday);
- All staff serving alcohol at an off-premises catering event must be RAMP server/seller trained;
- Event/functions may NOT be held at a location for which an objection is pending by the Director of the Bureau of Licensing or the Board under Section 470(a.1) of the Liquor Code or to a location that is subject to a license suspension under Section 471 or the one-year prohibition on the issuance or transfer of a license under Section 471(b);
- No alcoholic beverages may be removed from the premises where the event/function is being held;
- If a function/event is held on private property, the owner of the property is deemed to have submitted to the jurisdiction of the enforcement bureau and a warrant shall not be necessary for the enforcement bureau to enter and search the premises during the event/function;
- Neither the owner of the property nor the applicant may sell tickets to a catered function unless one of the following conditions is met:
 - a. The applicant has contracted with an eligible entity for the function, and the function is being used to raise money for the eligible entity's organization;
 - b. The applicant has contracted with a nonprofit organization as defined under section 501(c)(3) of the Internal Revenue Code of 1986 (Public Law 99-514, 26 U.S.C. § 501(c)(3)), for an event which has the sole purpose of raising funds for that nonprofit organization; or
 - c. The applicant has contracted with an organization that holds tax exempt status under section 527 of the Internal Revenue Code of 1986;
- The catered function location shall be subject to section 493(34) of this act;
- Catered functions may not be held in locations that are subject to a pending, protested transfer application;
- A permit may not be issued to a license holder whose license is subject to a pending objection by the director of the Bureau of Licensing or the board under section 470(a.1);
- A permit shall not be issued to a licensee for use in any location that is mobile;
- A permit shall not be issued for use on any location used for parking at a sports event or concert event;
- A permit shall not be issued for a second event function immediately following any other function for the same function host on any given day (i.e. multiple functions may be held on the same day during the same hours as long as they each have a different function host);
- The Board reserves the right to request additional information regarding events/functions at any time.

Sincerely,

Tisha Albert

Tisha Albert, Director
Office of Regulatory Affairs
Refer to: Licensing PLCB+ Helpdesk
ra-lblicensingmod.pa.gov

TA: ce
cc PSP# 4, Exam Unit
cc marc@gelmanreisman.com



Notification to the PA State Police Bureau of Liquor Control Enforcement



This form serves as notification as required by law for the below listed licensee:

- Name of Licensee OR Name of Eligible Entity:

- Address:

- License # / LID #:

- Name of Responsible Person / Title / Phone # / E-mail:

- Location of event, include address, city, and county:

- Date / Time of Event:

This form shall be received at BLCE Headquarters prior to the event as indicated below.

- Special Occasion Permit (SOP): LCE must be notified at least **48 hours** prior to the event.
- Off-Premises Catering Permit: LCE must be notified at least **7 days** prior to the event.
- Farmer's Market Permit: LCE must be notified at least **14 days** prior to the event.

This complete document can be printed and mailed to:

PSP BLCE, 3655 Vartan Way, Harrisburg, PA 17110

OR

Submitted electronically to ra-splcenotification@pa.gov

Signature & Date Sent
(Responsible Person)

Signature & Date Received
(Liquor Control Enforcement)